

## Guidelines for Class Visits to the Art Museum and the Skinner Museum

Help us preserve our Museum collections by following these guidelines:

- **Please check backpacks**, large bags, coats, umbrellas, and other large items in the locker area adjacent to the Museum lobby before entering the galleries, or in the Skinner Museum foyer.
- **No food, gum, or drinks** (including water bottles) are allowed in either Museum.
- **Only pencils** (and not pens) are permitted in both Museums, including the Carson Teaching Gallery.
- **No touching of the artwork is permitted.** Do not point with any objects (including pencils) and keep a distance of at least 6 inches.
- **Still photography** without flash is permitted for private, non-commercial use only. Videotaping and use of tripods or selfie sticks are not permitted without prior arrangement. Visitors are responsible for determining copyright restrictions.
- **Accessible restrooms** and a water fountain are located in the Art Museum lobby; all galleries are accessible.
- Note that only the first floor of the **Skinner Museum** is fully accessible, and **no publicly accessible restrooms** or a water fountain are available on site.
- Please let us know in advance if any students in your group need **special accommodations**.

## Additional Guidelines for Studio Art Classes

We encourage sketching in both Museums. For safety, please follow these guidelines:

- Drawing pads and masonite boards must not be larger than **18 x 24 inches**.
- **Only graphite pencils** are permitted. No charcoal, pastel, crayon, ballpoint pens, ink, markers, fountain pens, or watercolors.
- **Pencil and eraser shavings must be contained.** Receptacles are available from the guard on duty.
- While sketching, please **do not hinder visitor traffic flow** in the galleries.

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## FREE AND OPEN TO THE PUBLIC:

**Art Museum:** Tuesday–Friday (11:00 am–5:00 pm), Saturday & Sunday (1:00–5:00 pm), Closed on Mondays.  
For more information visit our website: [artmuseum.mtholyoke.edu/visit](http://artmuseum.mtholyoke.edu/visit)

**Skinner Museum:** Available for class appointments. Please contact [ealvord@mtholyoke.edu](mailto:ealvord@mtholyoke.edu) to schedule a visit.

Search the Museum's online Collections Database of 24,000 objects: [museums.fivecolleges.edu](http://museums.fivecolleges.edu)